



SECTIONAL CONTRACT

This contract, made this date: _____, between Host: _____, and **THE NATIONAL FIELD ARCHERY ASSOCIATION OF THE UNITED STATES, INC.**, hereinafter referred to as **NFAA**, is hereby consummated through the signatures of both parties.

RECITALS

1. The **NFAA** agrees, through its Councilman of the _____ Section, to hold its **Annual Sectional (INDOOR) (OUTDOOR) (3-D)** tournament in the State of _____ on the following date: _____ through _____. Representatives of the **NFAA** are familiar with the area and property furnished by the **HOST** to be used for the tournament, and the **NFAA** agrees to hold said tournament on certain terms and condition
2. The **Host** also agrees to hold said tournament on the aforesaid property on certain terms and conditions. In consideration of the mutual promises between the parties hereto, the parties agrees as follows:

I

RESPONSIBILITIES OF THE NFAA

1. The **NFAA** will furnish all Sectional awards to wit: Medals, Divisional Championship Plaques and Patches.
2. The **NFAA** will furnish all scorecards and targets; the Councilman or the Tournament Chairman for the Host may order scorecards and targets from NFAA or use their stock on hand and deduct the cost from payment to NFAA. If targets are ordered from NFAA, left over targets will be purchased by the Host at cost. (Indoor and Outdoor only.)
3. The **NFAA** will carry publicity furnished by both the **NFAA** and the **HOST** in its official publication magazine and website.
4. The tournament will be under the direct supervision of the **NFAA Councilman** for the Section in which the tournament is to be held.
5. The **NFAA** Councilman for the Section shall appoint the Tournament Chairman.
6. The **NFAA** Councilman shall enforce all **NFAA** rules and regulations through the Tournament Chairman.
7. The **NFAA** Councilman shall see that all courses and facilities are inspected at least twenty (20) days prior to the tournament.
8. The **NFAA** Councilman will confirm that the **HOST** is a chartered affiliate of the NFAA in good standing

II

RESPONSIBILITIES OF THE HOST

1. Supply a Tournament Chairman, Field Captains, and a Tournament Secretary with approval of the **NFAA** Sectional Councilman.
2. It will be the **Host's** duty to furnish a complete registration report along with all final scores to the **NFAA** within fourteen (14) days after the tournament and said report(s) shall be sent to the **NFAA** Sectional Councilman. Photocopies of reports shall be acceptable. Electronic files will be acceptable.

3. The **Host** shall have all courses to be used for competition and facilities inspected by the **NFAA** Councilman or by someone appointed by the Councilman at least twenty (20) days prior to the tournament.
4. The **Host** shall supply the labor for construction, cleaning and maintenance of a minimum of _____ twenty-eight (28) target competition courses and practice area. The **Host** shall color code all stakes, i.e., White for Field, Red for Hunter, and Yellow for Animal. **(Outdoor Only)**
5. The **Host** shall supply the labor for construction, cleaning and maintenance of a minimum of _____ 3-D ranges and a suitable practice area. The **Host** shall install separate stakes for Adult and Youth competitors. **(3-D Only)**.
6. The **Host** shall supply all directional signs for each course. **(Outdoor and 3-D Only)**.
7. The **Host** shall construct a scoreboard of sufficient size to accommodate names and scores of all participants in one-inch (1") size and locate scoreboard under sufficient lighting for night viewing and in an open area. The location of said open area shall be mutually agreed upon by the **Host**, the **NFAA** Councilman and the Tournament Chairman.
8. The **Host** shall agree to hold the **NFAA** harmless respecting any and all demands, claims or causes for materials or labor used in said tournament and contracted by the host officials.
9. The **Host** shall supply a public address system for the use of the **NFAA** and Club officials during each day of the tournament.
10. The **Host** shall furnish a facility with _____ shooting lanes. The facility must meet the **NFAA** Indoor Safety requirements as listed on Range Inspection Forms. There should also be arrangements made for spectator seating. **(Indoor Only)**
11. The **Host** shall supply bales of hay, straw or other material that will not damage arrows or allow pass through during the tournament. Bales should not be backed with material that would cause damage to competitors' arrows. **(Indoor and Outdoor Only)**. The **Host** shall furnish all three-dimensional animal targets, which will likewise be constructed of material that will not damage arrows or allow pass through. **(3-D Only)**.
12. The **Host** shall provide sanitary facilities to be acceptable to sanitation laws or code. Said sanitary facilities shall be serviced daily beginning one day prior to the commencement of competition and to continue throughout the duration of the tournament.
13. The **Host** shall provide space for tournament headquarters.
14. The **Host** shall supply materials and labor for construction of all signs to be placed in and around headquarters area.
15. The **Host** shall provide drinking water on all courses and see that the water supply is continuously serviced throughout the shooting schedule. Drinking water is usually located at No. 1 and No. 15 targets on each course. **(Outdoor and 3-D Only)**,
16. The **Host** shall provide drinking water for camping areas if water is not readily obtainable at the camping location and see that the water supply is continuously serviced one (1) day prior to the commencing of the competition portion of the tournament and continuing until the termination of the tournament.
17. The **Host** shall make a diligent effort to prepare campgrounds or arrange for campgrounds acceptable to health departments and sanitation laws. Said facilities to handle _____ families.
18. The **Host** shall provide sanitary facilities for camping areas to be acceptable under sanitation laws or code. Said sanitary facilities shall be serviced daily beginning one day prior to the commencing of competition and to continue throughout the duration of the tournament.
19. The **Host** shall provide the following:
 - a. First aid facilities and supplies.
 - b. Services of a Physician to be on call 24 hours a day.
 - c. Ambulance to be on call 24 hours a day.
20. The tournament chairman will select and furnish personnel on the local scene to coordinate all responsibilities of the **Host** required for the success of the tournament.

21. Cause tournament chairman to carry out the obligations of the **Host** in accordance with the instructions per this contract.
22. The **Host** shall carry an up-to-date **NFAA** Liability Insurance Policy or its equivalent. If the insurance is not **NFAA** endorsed, the **Host** must furnish a certificate of insurance listing the **NFAA** as "additional insured". This certificate must be received by **NFAA** Headquarters prior to advertisement of the tournament. The **Host** shall not permit the sale of alcoholic beverages during shooting schedule.
23. The **Host** shall follow all the rules and regulations as set forth by the **NFAA** in providing information for the preliminary sectional report to be submitted by the **NFAA** Councilman to **NFAA** Headquarters.
24. The Tournament Chairman is to serve as assistant to the **NFAA** Councilman in the preparation of the tournament pursuant to the obligations of the **Host** with reference to the responsibilities in this contract.

III TOURNAMENT FEES

All Indoor and Outdoor tournament fees collected by the **Host** for tournament participation shall be split fifty-fifty (50-50) between the **NFAA** and the **Host**. The 3-D tournament fees split shall be negotiated between the **Host** and the **NFAA**, but the **NFAA** portion shall not be less than 25%. Said fees shall be given to the Sectional Councilman with the financial report of the tournament before the Councilman leaves the tournament site.

IV PENALTIES

Upon completion and compliance with Section III, Tournament Fees, the **Host** upon abrogation of this contract or any part of this contract shall pay a penalty fee of fifty (50) percent of **Host's** share of registration fees. A majority of the Board of Directors and Sectional Councilman of the _____ Section shall be the ruling factor.

V ENDORSEMENTS

Executed this date: _____, in the City of _____ State of _____.

BY: _____
Host Club Officer Date

Address: _____

BY: _____
Host Club Officer Date

Address: _____

NATIONAL FIELD ARCHERY ASSOCIATION OF THE UNITED STATES, INC.

BY: _____
NFAA Sectional Councilman Date

BY: _____
NFAA Executive Secretary Date